

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION

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November 23, 2004

FROM: JAMES A. FELTEN, Director
Department of Public Health

SUBJECT: AMENDMENT TO AIDS MASTER GRANT AGREEMENT AND MEMORANDA OF
UNDERSTANDING WITH THE CALIFORNIA DEPARTMENT OF HEALTH SERVICES

RECOMMENDATION:

1. Approve **Amendment No. 5** to **Agreement No. 01-895**, with the California Department of Health Services increasing the Agreement by \$54,572 from \$4,723,024 to \$4,777,596 to provide HIV/AIDS-related services for the period July 1, 2001 through June 30, 2004.
2. Approve amendments to individual Memoranda of Understanding (MOU) relating to AIDS Master Grant Agreement as outlined below:
 - **Amendment No. 3** to **Agreement No. 01-900**, HIV Counseling and Testing Program (State MOU No. HIV 01-36, A3), to allow for reimbursement for counseling provided during the administration of the rapid HIV antibody test with no change to the MOU contract of \$303,500.
 - **Amendment No. 3** decreasing **Agreement No. 01-896**, Early Intervention Program (State MOU No. EIP/PR 01-36, A-3), by \$131,000 from \$492,500 to \$361,500 for the period July 1, 2003 through June 30, 2004; thus, decreasing the total MOU contract from \$1,357,500 to \$1,226,500.
 - **Amendment No. 2** increasing **Agreement No. 01-898**, HIV/AIDS Education and Prevention Program (State MOU No. E&P 01-36, A02), by \$142,322 from \$472,961 to \$615,283 for the period July 1, 2003 through June 30, 2004; thus, increasing the total MOU contract from \$1,418,883 to \$1,561,205.
 - Approve **Memorandum of Understanding** related to Amendment No. 5 of the Master Grant Agreement for the HIV Revised Sentinel Surveillance Program (State MOU No. RSS 03-36) in the amount of \$8,250 for the period January 1, 2004 through June 30, 2004.
 - **Amendment No. 2** increasing **Agreement No. 02-786**, High Risk Initiative – Latino Outreach Program (State MOU No. LHR 01-36, A02), by \$25,000 from \$25,000 to \$50,000 for the period July 1, 2003 through June 30, 2004; thus, increasing the total MOU contract from \$75,000 to \$100,000.
 - **Amendment No. 3** increasing **Agreement No. 01-899**, HIV/AIDS Surveillance Program (State MOU No. SP 1-36, A03), by \$10,000 from \$215,000 to \$225,000 for the period July 1, 2003 through June 30, 2004; thus, increasing the total MOU contract from \$687,500 to \$697,500.

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BACKGROUND INFORMATION: Approval of this item will increase the total contract amount of the AIDS Master Grant Agreement (MGA) by \$54,572 from \$4,723,024 to \$4,777,596 for the period of July 1, 2001 to June 30, 2004 and will modify the individual Memoranda of Understanding supporting the AIDS Master Grant Agreement for the HIV Counseling and Testing Program, Early Intervention Program, HIV/AIDS Education and Prevention Program, HIV Revised Sentinel Surveillance Program, High Risk Initiative – Latino Outreach Program and HIV/AIDS Surveillance Program.

The California Department of Health Services (DHS) contracts with local jurisdictions to provide HIV antibody counseling and testing, HIV/AIDS case surveillance, special epidemiologic studies, prevention education and outreach programs and primary medical care for persons living with HIV/AIDS. The San Bernardino County Department of Public Health has provided services under the MGA since 1988.

On June 3, 2003, the Board of Supervisors approved Amendment No. 4 to Agreement No. 01-895 in the amount of \$4,723,024 to provide HIV/AIDS-related programs for the period July 1, 2001 through June 30, 2004.

Recommendation No. 1 requests approval of Amendment No. 5 to Agreement No. 01-895 to the existing MGA with the State based on a net increase in funding. This amendment reflects changes in the Memoranda of Understanding as outlined below:

➤ HIV Counseling and Testing provides for a technical correction in billing information	\$ 0
➤ Early Intervention Program from \$1,357,500 to \$1,226,500	(\$131,000)
➤ HIV/AIDS Education & Prevention from \$1,418,883 to \$1,561,205	\$ 142,322
➤ HIV Revised Sentinel Surveillance Program for \$8,250	\$ 8,250
➤ High Risk Initiative-Latino Outreach from \$75,000 to \$100,000	\$ 25,000
➤ HIV/AIDS Surveillance Program from \$687,500 to \$697,500	<u>\$ 10,000</u>
Total Net Change	\$ 54,572

Recommendation No. 2 requests approval of amendments to Memoranda of Understanding as outlined below:

- Amendment No.3 to Agreement No. 01-900 provides for a technical correction in billing information to the HIV Counseling and Testing MOU. These services include testing for HIV antibodies, pre-and post-test counseling and referrals. The Department is reimbursed for these specific services on a negotiated fee-for-service schedule based on the risk status of the client and the related requirements for counseling and referral. The State specifies the content and minimum duration of the time spent on the risk assessment session, disclosure session and the provision of referrals. There is no change in the annual award.
- Amendment No. 3 to Agreement No. 01-896 decreasing the Early Intervention Program MOU for the period July 1, 2003 through June 30, 2004. This decrease in funding for FY 2003-2004 was anticipated by the Department and expenditures in FY 2003-2004 were restricted to the reduced funding level of \$1,226,500. This amendment did not affect the level of services provided by the Department for FY 2003-2004. The Early Intervention Program supports the provision of medical care to persons with HIV who are still in the early stages of the disease.
- Amendment No. 2 to Agreement No. 01-898 increasing the HIV/AIDS Education and Prevention Program MOU for the period July 1, 2003 through June 30, 2004. The Department was notified on February 26, 2003 of the increase in funding for FY 2003-2004. The California HIV Planning Group developed a formula to allocate Education and Prevention funds to jurisdictions throughout the State. It was determined that San Bernardino County was in the under funded category. This increase was included in the approved FY 2003-2004 budget. The HIV/AIDS Education and Prevention Program provides primary and secondary prevention education and outreach to high-risk target populations throughout San Bernardino County.

- Approve MOU related to Amendment No. 5 of the Master Grant Agreement for the continuation of the HIV Revised Sentinel Surveillance in the amount of \$8,250 for the term of January 1, 2004 through June 30, 2004. The HIV Revised Sentinel Surveillance Program consists of a study to detect the prevalence of HIV among San Bernardino County Sexually Transmitted Disease (STD) Control Clinic clients who do not acknowledge risk for infection. The anonymity of the clients tested is protected by splitting blood samples taken during the course of STD screening and treatment. These funds were included in the approved FY 2003-2004 budget.
- Amendment No. 2 to Agreement No. 02-786 increasing the High Risk Initiative – Latino Outreach Program MOU in the amount of \$25,000 for the period July 1, 2003 through June 30, 2004. The objective of this prevention project is to augment existing programs and to support new, innovative outreach efforts targeting the Latino communities in San Bernardino County. Due to late notification of the proposed increase, the additional funds were not budgeted nor expended in FY 2003-2004 and can not be carried forward to FY 2004-05.
- Amendment No. 3 to Agreement No. 01-899 increasing the HIV/AIDS Surveillance Program in the amount of \$10,000 for the period July 1, 2003 through June 30, 2004. HIV/AIDS Surveillance includes activities that ensure the complete and timely reporting of AIDS cases, provides education and training to other health care providers, and provides activities to ensure that state and federal case reporting requirements are met. Additionally, this funding provides for continued participation in a statewide non-names system of HIV reporting that produces HIV case statistics and more timely and accurate reporting of HIV infection trends in the County. This increase was included in the FY 2003-2004 approved budget.

This revenue agreement is being submitted to the Board at this time because the Department of Public Health received the agreement from DHS on September 20, 2004. Program operations have continued based on the Department's knowledge that DHS had sufficient funds to support the Department's approved budget for this program.

REVIEW AND APPROVAL BY OTHERS: This item has been reviewed by County Counsel (Scott Runyan, Deputy County Counsel, (909) 387-9022) on November 12, 2004. This item has also been reviewed by the County Administrative Office (Beatriz Valdez, Administrative Analyst, (909) 388-0211) on November 10, 2004.

FINANCIAL IMPACT: This item imposes no local County Cost. Approval of this item increases the AIDS Master Grant Agreement by \$54,572 from \$4,723,024 to \$4,777,596 and adjusts the Memoranda of Understanding accordingly for the period of July 1, 2001 through June 30, 2004. Expenditures will be fully reimbursed by DHS. Sufficient appropriations and revenues were included in the Department of Public Health's approved Fiscal Year 2003-2004 budget.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and recommends approval, as it will impose no local cost to the County.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: James A. Felten, Public Health Director, (909) 387-9146